**Integrated Math Test Corrections Instructions**

**Please view this as a learning opportunity and not a punishment. This process will allow you to reflect on your errors and your depth of understanding will increase as a result of following the directions that follow. “Always know that I am hard on you because I believe in you. I hold you accountable because I care. I stretch you so you never regret not giving your all.”**

1. All corrections must be completed on ***your own paper*** (NOT THE ORIGINAL TEST).
	* ***All work must be shown*** to receive credit. You must follow your work with a ***written explanation*** (i.e. use words in complete sentences!) to explain how to correctly complete the problem. Tell me what you did wrong and then **clearly** **explain** how to correctly complete the problem. Do not be wordy, but provide enough evidence in your writing so that I know you have complete understanding of your error and that if you see a question like it again, you will confidently get it correct.
	* **For any problem that does not require work**, (e.g. multiple choice problems or basic problems that any student should be able to simply look at to determine the answer), you must provide a ***written explanation*** (i.e. use words in complete sentences!) to explain how to correctly complete the problem. Tell me what you did wrong and then **clearly explain** how to correctly complete the problem. Do not be wordy, but provide enough evidence in your writing so that I know you have complete understanding of your error and that if you see a question like it again, you will confidently get it correct.
	* No matter how small the error is, if you made a mistake in working a problem, **you must redo the entire part of the problem you missed in its entirety as if you missed the whole concept**.
2. Test corrections are ***due one week*** after being given back (unless otherwise instructed). This is a strict deadline. I would not wait until the deadline to turn in the corrections because you never know what might come up. Your goal should be to turn these in as soon as you can. You get one shot at corrections. If they are not done adequately, you will receive them back with no points added. This is a learning opportunity for you that will allow you to self-correct mistakes in order to learn from them. Mistakes help you learn and I expect you to do your best.
3. Test corrections will be entered into INOW as a **separate entry out of zero points** (works like extra credit would work, but it is not extra credit). On this formative, you will be allowed to earn full credit back if you follow the above instructions.
4. You may receive help from peers, notes, teachers, private tutors, parents, famous mathematicians, etc! **You must fully understand any work you submit** in this process**.** If you are asked verbally to explain any work you have submitted as part of this correction opportunity and cannot explain your work, you will receive **no credit** back. Own YOUR work!
5. These corrections **MUST be turned in with your original assessment stapled to the BACK**. I have to check to make sure you have done the appropriate corrections and then be able to give you the appropriate points back. If you submit your work without your original assessment stapled to the back, I will not be able to give you any points back. This is a critical step so please follow directions.